

## **CAP MR/DD Service Definition**

### **Title: Individual Caregiver Training and Education**

#### **Service Definition:**

Individual Caregiver Training and Education includes training and counseling services for the participant and/or family members of the participant. The purpose of this service is to enhance the decision making capacity of the family unit, provide orientation regarding the nature and impact of the developmental disability upon the participant and his/her family, provide information about community integration options and strategies, provide education and training on intervention strategies, and provide education and training on the use of specialized equipment and supplies. Updates are included to maintain the participant safely at home.

For purpose of this service “family” is defined as the people who live with or provide care to the participant receiving waiver services, and may include a parent, spouse, children, relatives, foster family, guardians or in-laws. “Family” does not include individuals who are employed to care for the participant. All family training will include outcomes that are documented in the participant’s Person Centered Plan. The service includes conference registration, and enrollment fees for classes. Travel to conferences will be reimbursed for waiver participants. Conference registration and enrollment for classes must be billed through the LME using the LME’s business procedures. Outcomes related to conferences and classes must be clearly outlined in the Person Centered Plan.

The process for billing conference registration under Individual/Caregiver Training is as follows:

- Clear outcomes must be included in the Person Centered Plan that address what the participant and/or family member will gain from the conference. These outcomes and any budget revision must go through the statewide utilization review vendor. Billing is based on the LME or provider business procedures.
- Since the service is billed in 15 minute units, it must be determined how many hours add up to the amount of the registration.

#### **Service Limitation:**

Individual/Caregiver Training and Education excludes training furnished to family members though Specialized Consultative Services.

The service is limited to a maximum expenditure of \$1500 per waiver year per person which includes a maximum of \$1000 for conference registration, travel to conferences for waiver participants, and enrollment fees for classes.

Individuals who are paid service providers are excluded from this service.

Participants receiving this service may not receive the following services at the same time of day as: Adult Day Health, Day Supports, Home and Community Supports, Personal Care, Respite, Residential Supports, Home Supports, Supported Employment, or Specialized Consultative Therapy.

**Documentation:**

Documentation must be maintained in the client record in regard to conference registration including copies of registration, etc.